



B E C O V I C

MANAGEMENT GROUP, INC.

APPLICATION OF RESIDENCE

Office Use Only:

APT. APPLYING FOR: _____ **MONTHLY RENT: \$** _____

Desired date of occupancy: _____ Today's Date: _____ Referral: _____

Name: _____ Check one: Married Divorced Separated Single

Date of Birth: _____ Social Security #: _____

Drivers License #: _____ State: _____

Home Phone: _____ Cell Phone: _____

E-mail Address: _____

Occupants' Name: _____ Age: _____ Name: _____ Age: _____

Name: _____ Age: _____ Name: _____ Age: _____

In case of emergency notify: _____
Name Address/ City/ State Phone #

PART I – RESIDENCE HISTORY

1. Present Address: _____ How long? _____

City/ State/ Zip: _____ Current Rent Amount: _____

Present Landlord: _____ Phone #: _____
Name Address/ City/ State

2. Previous Address: _____ How long? _____

Previous Landlord: _____ Phone #: _____
Name Address/ City/ State

PART II – EMPLOYMENT & BANK REFERENCES

1. Employed by: _____ Phone: _____ How long: _____

Address: _____ Dept./ Position: _____ Income: _____

2. Bank Name: _____ Phone: _____ How long: _____

Address: _____

3. Other Income: _____

< SEE BACK >

4520 North Clarendon Ave., Chicago, IL 60640

PH: 773-271-6143 FAX: 773-271-4415 www.becovicgmt.com



PART III – REFERENCES & INFORMATION

Character References:

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

Additional Information:

Have you ever been evicted: Yes No

Have you ever filed bankruptcy? Yes No

Have you ever received judgment against you in the court of law? Yes No

This application must be signed by all adults who will occupy the apartment before it can be considered by Landlord. Acceptance of this application, and any holding fee monies paid herewith, is not binding until approved by Landlord in writing. If approved, all holding fee monies paid with this application will be held as a reservation fee credited toward any rent or fees which may be required of applicant at the time a rental agreement is executed. If applicant withdraws the application, the holding fee of \$ 250.00 will be retained by the Landlord.

By signing this application the applicant agrees that the Landlord or his agent may investigate the information supplied by the applicant and a full disclosure of pertinent facts may be made to the Landlord. The investigation will involve credit and background check reports as well as rental and employment verification.

Applicant's Signature: _____ **Date:** _____

Office Use Only:

Payments:

Application Fee: \$ _____ Paid: _____ Type & #: _____

Holding Fee: \$ _____ Paid: _____ Type & #: _____



THE APPLICATION PROCESS

- Copy of your current ID and Social Security card information is needed.
- If possible, please enclose employment verification (pay stub) and/ or school enrollment letter.
- Please notify all resident and employment verification contacts to respond as soon as possible, this will speed up the application process.

Only money orders or cash will be accepted for the following:

Application Fee: \$ 40 First Application

Each additional application/ co application received is \$ 20

To reserve the apartment through the application process, the reservation holding fee is \$ 250. The fee applies to the first month's rent. If not approved, the fee is refundable to applicant.

ADDITIONAL INFORMATION:

No Security Deposit for qualified applicants*

* Ask our leasing consultant for more details.

First Month's Rent: \$ _____

Key Use Fee: \$ 20 ; \$ 15 each additional set of keys.

We are looking for a good credit rating and positive background history, good past rental experience and employment information. In the event there are problems with one of the above, depending on circumstances, an application may be approved on conditions or with a qualified co-signer.

The application process may take up to 48 hours.

We offer equal housing opportunity to all.